

Borough Council of
**King's Lynn &
West Norfolk**



EXTRAORDINARY COUNCIL MEETING

Agenda

Monday, 17th June, 2024
at 5.00 pm

In the Assembly Room
Town Hall
Saturday Market Place
King's Lynn

Available for the public to view on [WestNorfolkBC on You Tube](#)



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
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Dear Councillor

You are hereby summoned to attend an extraordinary meeting of the **Borough Council of King's Lynn and West Norfolk** which will commence at **5.00 pm** on **Monday, 17th June, 2024** in the Assembly Room, Town Hall, Saturday Market Place, King's Lynn to transact the business shown below.

Yours sincerely

Lorraine Gore
Chief Executive

BUSINESS TO BE TRANSACTED

1. PRAYERS

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST (Page 5)

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

4. MAYOR'S COMMUNICATIONS AND ANNOUNCEMENTS

To receive Mayor's communications and announcements.

5. URGENT BUSINESS

To receive any items of business which in the opinion of the Mayor are urgent.

6. RECOMMENDATIONS FROM COUNCIL BODIES

(Members are reminded this is a debate, not a question and answer session)

To consider the following recommendations to Council:

1) **CABINET 6 FEBRUARY 2024** (Page 6)

To consider the following recommendation from 6 February Cabinet meeting which was not included in the Feb March or April Council agendas

CAB105: Anti Fraud and Anti Corruption policy review

RECOMMENDED: That updated Anti Fraud and Anti Corruption Policy be adopted.

2) **CABINET 3 JUNE 2024 - APPOINTMENT OF CHIEF EXECUTIVE** (Page 7)

CAB6: Appointment of Chief Executive

RECOMMENDED: That Full Council be recommended to approve that the post of Chief Executive be offered to Kate Blakemore.

3) **APPOINTMENT OF HONORARY FREEMAN OF THE BOROUGH - STANDARDS COMMITTEE - 22 MAY 2024 and CABINET - 3 JUNE 2024** (Pages 8 - 10)

As recommended at the Standards Committee on 22 May and Cabinet meeting of 3 June 2024, Council is invited to consider passing the under-mentioned resolution:

RECOMMENDED: 1) That the Extraordinary meeting of the Council being held after the Council meeting on 27 June 2024 to bestow the honour of Honorary Aldermen also be invited include the award of the Honorary of Freedom of the Borough to Ms Jill Bennett, under s249 of the Local Government Act 1972, in recognition of the eminent service that Ms Bennett has given to the Borough and Norfolk.

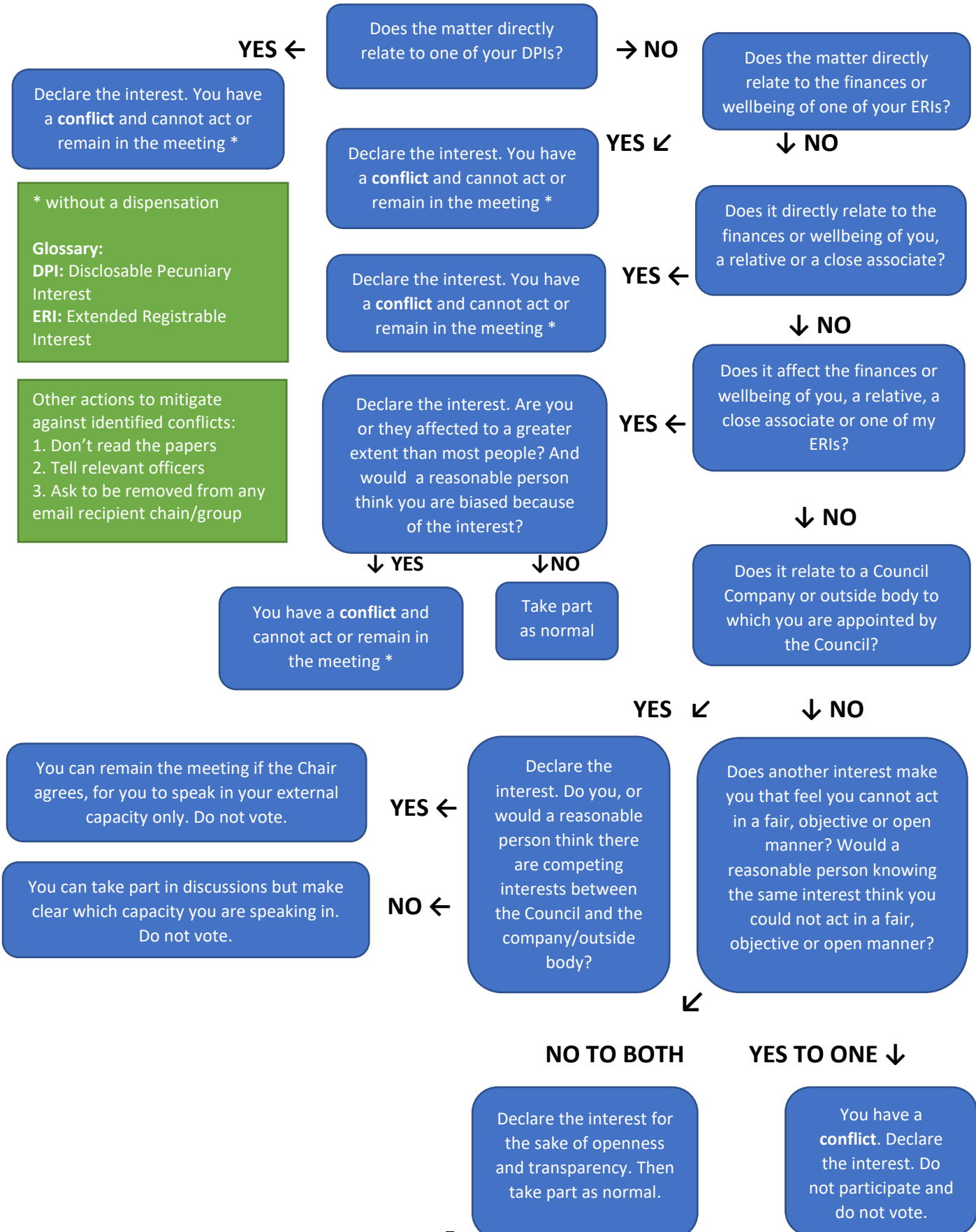
2) That the common seal of the Council be affixed to a certificate to be presented to Ms Bennett at the Extraordinary Meeting of Council on 27 June 2024.

Lorraine Gore
Chief Executive

DECLARING AN INTEREST AND MANAGING ANY CONFLICTS FLOWCHART



START



Declare the interest. You have a **conflict** and cannot act or remain in the meeting *

* without a dispensation

Glossary:

DPI: Disclosable Pecuniary Interest

ERI: Extended Registrable Interest

Other actions to mitigate against identified conflicts:

1. Don't read the papers
2. Tell relevant officers
3. Ask to be removed from any email recipient chain/group

RECOMMENDATION FROM 6 FEBRUARY 2024 CABINET MEETING WHICH WAS NOT SUBMITTED TO THE FEBRUARY/MARCH COUNCIL MEETINGS

CAB105 **ANTI FRAUD AND ANTI CORRUPTION POLICY REVIEW**

[Click here to view the recording of this item on You Tube](#)

Cabinet considered a report which set out a policy review to replace the current Anti-Fraud & Anti-Corruption Policy which was formally approved on 8th July 2021.

The policy had been reviewed to amend titles / officers with roles within the policy due to personnel changes and confirm the policy remained up to date with national strategy / legislation. To also include details of further controls and anti-fraud/anti-corruption activities undertaken across the organisation, including by Financial Services and Procurement.

Alongside this document was a suite of procedures that were contained within the Investigation Procedure Manual that was regularly reviewed.

Councillor Moriarty drew attention to the fact that it was looking at how to improve training for members and what e learning was available.

RECOMMENDED: That updated Anti Fraud and Anti Corruption Policy be adopted.

Reason for Decision

Where people commit fraud against the public sector and public services, they take money away from the services on which the public depend, and damage citizens' trust in the government. The Borough Council of King's Lynn and West Norfolk (the Council) is committed to protecting the public funds entrusted to it and to upholding the highest standards of financial probity and accountability. This Policy outlines the important work being carried out, and the roles and responsibilities across the organisation in our fight against fraud and corruption.

RECOMMENDATIONS FROM CABINET ON 3 JUNE 2024 TO COUNCIL ON 17 JUNE 2024

CAB6 **APPOINTMENT OF CHIEF EXECUTIVE**

Following a report to Cabinet to confirm that the post of Chief Executive was required by the Council, and a process to attract candidates for the role, the Appointment Board had met to determine the successful candidate for the position. In accordance with the Council's constitution, the Appointment Board's recommendation must be considered by Cabinet, and, if supported, recommended to Full Council for ratification.

The report outlined the Appointment Board's recommendation following completion of the selection process. Cabinet fully supported the recommendation.

RECOMMENDED: That Full Council be recommended to approve that the post of Chief Executive be offered to Kate Blakemore

Reason for Decision

To comply with requirements of the Constitution of the Borough Council of King's Lynn & West Norfolk, Part 4 Standing Orders, section 23: *Staff establishment and the filling of vacancies*.

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

STANDARDS COMMITTEE

**Minutes from the Meeting of the Standards Committee held on Wednesday,
22nd May, 2024 at 1.30 pm in the Council Chamber, Town Hall,
Saturday Market Place, King's Lynn PE30 5DQ**

PRESENT: Councillor A Ware (Chair)
Councillors B Anota, B Ayres, A Beales, S Bearshaw and S Sandell

Apologies for absence were received from Councillors S Ring,
S Squire and D Tyler

1 **MINUTES OF THE PREVIOUS MEETING**

RESOLVED: The minutes of the previous meeting were agreed as a correct record.

2 **DECLARATIONS OF INTEREST**

Councillor Ware declared that she served on one of the Council's outside bodies with the nominee.

3 **URGENT BUSINESS**

There was none.

4 **MEMBERS PRESENT UNDER STANDING ORDER 34.**

Councillor M de Whalley attended under standing order 34,

5 **CHAIR'S CORRESPONDENCE (IF ANY)**

None

6 **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED: That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.

7 **NOMINATION OF THE AWARD OF THE FREEDOM OF THE BOROUGH**

The Committee received a nomination for the Honorary Freedom of the Borough which had been submitted by Councillor M de Whalley, with 6 supporters. Under standing order 34 Councillor de Whalley presented his nomination and spoke in support of the nominee.

The Committee gave consideration to the nomination and the 6 letters of support received. The Committee supported the nomination unanimously.

RESOLVED: That the Standards Committee support the nomination for the Honorary Freedom of the Borough submitted by Councillor M de Whalley for onward consideration by Cabinet and recommendations to Council as follows:

- 1) That Council consider the recommendations from Standards and Cabinet at an Extraordinary meeting on 17 June 2024 to consider the proposal to bestow the Freedom of the Borough on the Nominee which would be awarded as set out in recommendation 2 below:
- 2) That the Extraordinary Meeting of the Council being held before/after the Council meeting on 27 June 2024 to bestow the honour of Honorary Aldermen also include the award of the Honorary of Freedom of the Borough to the nominee, under s249 of the Local Government Act 1972, in recognition of the eminent service that the nominee has given to the Borough and west Norfolk.
- 3) That the common seal of the Council be affixed to a certificate to be presented to the nominee at that meeting.

The meeting closed at 1.42 pm

CONSIDERATION OF A NOMINATION FOR HONORARY FREEDOM OF THE BOROUGH

The Cabinet agreed not to exclude the press and public from the item as a press release was due to be released shortly.

Cabinet considered a report and the recommendations from the Standards Committee on the nomination of Ms Jill Bennett for the Honorary Freedom of the Borough. The Standards Committee had unanimously supported the recommendation. Councillor de Whalley had nominated Ms Bennett for the award, in recognition of her decades of media coverage for West Norfolk. The nomination was supported by the following individuals:

King's Lynn Civic Society (signed by Ms Alison Gifford (Chair))
Cllr Paul Bland JP
Dr Paul Richards FRSA FSA DL
Mr David Goddard DL
Mr Tony Williams MA FRSA DL
Mr Nick Balaam FSA.

Cabinet supported the proposal and made the following recommendations onto Council:

RECOMMENDED: That Council consider the recommendations from Standards and Cabinet at the Extraordinary meeting on 17 June 2024 to consider the proposal to bestow the Freedom of the Borough on Ms Jill Bennett which would be awarded as set out in recommendation 2 below:

- 1) That the Extraordinary Meeting of the Council being held after the Council meeting on 27 June 2024 to bestow the honour of Honorary Aldermen also include the award of the Honorary of Freedom of the Borough to Ms Jill Bennett, under s249 of the Local Government Act 1972, in recognition of the eminent service that Ms Bennett has given to the Borough and west Norfolk.
- 2) That the common seal of the Council be affixed to a certificate to be presented to Ms Bennett at that meeting.

Reason for decision

To give consideration to the nomination received.